

**MINUTES OF THE NORTH LONDON LETS ANNUAL GENERAL MEETING held on Saturday February 21 2009 at 1b Waterlow Rd, N19.**

**PRESENT:** Henu Kalalahti (Chair)), Sue Penny (Secretary), Nancy Conway (Treasurer), Donna Lawton (Office Co-ordinator), Helen Berenger, Woody Bronson, Andy Hows, Rebecca Stewart, Mary Fee (Letslink Co-ordinator), Wendy Beauchamp-Ward, Michael Cosgrove, Marilyn Collins, Sue Lumsden, Rosalind Simpson, Pat May, Vicky Lewis.

**APOLOGIES:** Precious Martini-Brown.

**1. MINUTES** of the AGM held on February 23 2008 were approved.

**2. MATTERS ARISING**

The Chair raised the question of liaison with Islington Council over the need for disabled access to the Waterlow Road building. (NLLETS members with a disability had been unable to attend meetings or contribute to office work) This matter has been raised with our landlord the Ethical Property Company. Agreed we need a disability representative on our Management Group.

**3. CHAIR'S OPENING REMARKS**

The Chair welcomed members to the meeting which was preceded by an online demonstration of our new system. Our membership has increased during the year and it was considered that we can expect an influx of new members with the online system established.

**4. TREASURER'S REPORT**

Nancy presented the **financial statement** for the year 1<sup>st</sup> December 2007 to 30 November 2008 together with her written comments. The year ended with a surplus of £25, which was less than the previous year, and a balance of £5035 in the bank and petty cash of £84.43.

**Income** was significantly higher than the previous year, mainly due to an 88% increase in receipts from the Workers Beer Company. Income from members renewals was higher but fees from new members has fallen, perhaps because of the introduction of discounted membership fees. Commission received from the Phone Coop was slightly lower than the previous year.

**Expenditure** was over £2000 or 89% higher than the previous year, mainly due to investment in equipment and fixtures and fittings. Expenditure on rent, printing and postage, stationery, phone bills, catering and worker's expenses all increased. The Treasurer considered it important to ensure value for money and financial control.

Members thanked Nancy for her clear report.

It was noted that membership fees were now £3, £12 or £16. A discussion on fees was referred to the next Management Group meeting.

Noted that members should register to work for the Worker's Beer Company over the coming year as soon as possible (deadline 20 March 2009)/ The financial statement was adopted.

## **5. OFFICE REPORT**

Office Co-ordinator Donna thanked all the office team members: Rebecca, Martine, Andy, Nancy, Helen and Brenda. She pointed out that some office jobs will change with the online system. More people were needed to join the outreach team, buddies and neighbourhood representatives. Donna will be sending out pledge statements for each member to check before entering online. The meeting thanked the office Co-ordinator for all her work to update the system.

## **4. ELECTION OF MANAGEMENT GROUP**

**Members of Management Group.** The following were unanimously elected en bloc: Rebecca Stewart, Donna Lawton, Andy Hows, Wendy Beauchamp-Ward, Henu Kalalahti, Alex Peacock, Nancy Conway, Rosalind Simpson, Michael Cosgrove.

It was noted that the constitution provides for co-option of up to 4 members. Election of the Chair, Vice-Chair, Treasurer, Secretary and other roles was deferred to the first Management Group meeting on Thursday 12 March. Noted that pledges were being credited to members and expenses can be claimed for attendance at Management Group meetings.

## **6. DATES OF MEETINGS IN 2009/10 – the following were notified:**

Introductory Meeting (new members) - Weds 11 March

Management Group Meeting - Thurs 12 March - 7pm to 9pm.

Annual General Meeting 2010 - Sat 6 February 2010.