

**North London LETS  
Management Group Minutes  
26<sup>th</sup> June 2009**

Present: Wendy, Michael, Rosalind, Alexandra, Donna, Woody  
Non-MG Members: Mary, Michelle  
Apologies: Henu, Rebecca, Nancy  
Chair: Alexandra  
Minutes: Rosalind/ MG Members

1. The minutes of the last meeting were approved.
- 2 There was an open discussion concerning printing costs and whether or not these could be claimed by local groups. No particular agreement was reached.
- 3 There was a discussion concerning the payment of pledges for work done but not then used. The MG approved 10 pledges per hour and Donna is to consult the workers to ascertain how many hours they need to claim for.
- 4 It was suggested that people attending socials sign in so that we can have a more precise picture of numbers.
- 5 A profit & loss account of socials should be produced at meetings, as has been done in the past by Donna.
- 6 In the course of the meeting, an MG member lost their temper and was aggressive and threatening, disrupting the MG meeting and also others working in the building, who rushed to offer their assistance. When this member left the meeting, the remaining MG members decided that the member could no longer be on the MG or attend its meetings, for the health and safety of the member and all concerned. Details of what happened in full and the events/actions are held in confidential minutes.

The group tried to continue the meeting but were all deeply affected and unable to continue as normal. Michelle stood up and apologised that she couldn't stay any longer and couldn't recommend NLLETS to people. She had come along that evening to assume an Outreach role to recruit members and publicise NLLETS.

7 After that, members of the MG felt that one of the people present was trying to dominate the meeting, and would not allow the Chair to chair the meeting, and this was pointed out to them. The person became angry and contemptuous, was very rude to the Chair and walked out of the meeting.

A discussion followed about the disruptive member's rude and aggressive mode of communication generally, as it has previously caused offence and the withdrawal of offers of help by several members. The MG decided to ask this person not to attend meetings, except by invitation, and that communications concerning NLLETS should be addressed to Donna, as office co-ordinator, and not to other individuals. Donna would then deal with them as necessary. The MG then discussed the working of an appropriate letter to this person.

8 The atmosphere became calmer and nurturing. Discussion took place about Woody's place in the MG. Everyone appreciated how much he had contributed, but the consensus of the group was that it was unviable for him to be on the MG. The MG found his behaviour totally unacceptable. A letter was drafted to him regarding the incident and the action taken. It was noted that this behaviour had been displayed before, but it was felt to be even more extreme on this occasion.

9 Mary wants to claim for her Independence Day advertisement and has been provided with a claim form, although she has not yet submitted her claim. It was pointed out that the advertisement was as much LETslink as NLLETS and that we should pay only half of the cost.

10 A document of acceptable behaviour is to be produced for discussion at the next meeting by Donna, based upon Trade Union rules. In addition, the role of the Chair and of the Minutes Secretary should be clearly defined.

11 It was not understood how the deficit of the SYSTEM pledges affected the working of NLLETS. It was decided to ask Mary to explain this in a way that we could understand. Donna was also to see if she could discover anything in the book in the office or within Mary's online documents.

**The next meeting is to be held at 7 p.m. on Tuesday 28th July, chaired by Donna.**