

**North London LETS  
Management Group Minutes  
23rd July 2009**

Present (MG): Wendy, Alex, Donna, Rebecca, Michael

Present (Non MG): Andy H.

Apologies: Henu, Nancy

Chair: Donna

Minutes: Rebecca

1. The minutes of the last meeting (26th June 2009) were agreed.
2. The Profit & Loss accounts do get produced for the MG, but need to be improved to include payments in pledges. The Café account has been renamed the Social Events account. **Donna to action.**
3. Rosalind, the Minutes Secretary, resigned following the receipt of a further abusive and derogatory email sent to MG members from the webmaster.
4. It was agreed to draft a directory letter containing dates of the Autumn and Christmas social/trading dates.
5. People have been enquiring about joining NLETS in August. As a result, an Intro will be held on 12th August. Donna has agreed to run it, with the help of Alex (with cake!) and possibly other MG members.
6. We now have wi-fi access in the meeting room, so there is no longer a need to use the long cable when enrolling new members. Donna has the username and password for access.
7. Sterling expenses were paid out (via cheques) to members of the MG.
8. Donna has personally reported that the webmaster has suspended her administrative access to the online database. It was noted that several complaints had been made by members concerning the webmaster and that such members had withdrawn their services from NLETS. A letter was drafted to the webmaster asking her to immediately reinstate Donna's database privileges and included further measures to address her communication issues with the MG and other members. It also highlighted system security and management issues for NLETS.

Due to a conflict of interest, the webmaster also being a trustee of Letslink UK and of Letslink London, we are seeking to address our concerns with other trustees in Letslink UK. It is hoped at this stage that the webmaster will immediately address our concerns and that no further drastic action will be needed. Other means of resolution were discussed should they be necessary; legal advice, independent community agencies and mediation. We hope that the online system will continue to grow and thrive.

8. A letter that had been decided upon at the last MG to dismiss a member of the MG, for gross misconduct involving violent behaviour at the meeting of 26th June 2009, was presented to those who hadn't been present at the last meeting.
9. A document of acceptable behaviour is being produced for discussion.
10. The MG agreed to fund a support session for the Office Co-ordinator on a six weekly basis or as needed and a NLLETS professional member was approved.
11. The directory is still held back from being printed due to members who have not yet logged on and entered their offers and wants. It was agreed that letters should be sent to such members, along with a printed copy of their offers and wants. The letter would request them to confirm or amend such offers/wants and return them to the office for entry if unable to enter them themselves at this time. If not returned by a specified date, they will not be included in the directory. At the same time, Donna is working through the list by telephone.
12. There was discussion around the role of the Chair. This year, the MG has had a rotating chair but it was decided that we needed a consistent Chair until the next AGM. Donna was proposed by Michael and seconded by Alex and unanimously voted in.
13. Patrick Maher, Cristina Roe and Tikva Shalom have each expressed an interest in joining the MG and we unanimously voted to co-opt them.
14. Thanks were offered to the MG members for providing food.

**The date of the next meeting is to be confirmed.**